

Project Management Training for Women

Riyadh, March 3-7, 2011

Jeddah, April 7-11, 2012

Course Description

This highly interactive workshop is designed to give participants a solid foundation in the concepts, tools and techniques of formal project management. This comprehensive course covers the five key process groups and competencies associated with effective and efficient project management practice. Participants not only acquire technique-based proficiencies, but also explore and practice essential people skills and teamwork. The concepts and methods learned are immediately usable in the workplace, leading to a greater retention of newly acquired skills, measurable project improvements, and the achievement of desired project results.

Who Should Attend

This course targets

Project Managers seeking comprehensive understanding of project management methodology, best practices, tools and techniques.

Technical People looking to shift from technical to managerial track.

Team Leaders/members preparing to get promoted to a position that requires good project management skills.

Project Management Office (PMO) Managers and Teams who are seeking to understand the full project management cycle from A to Z, from a practitioner and know the common mistakes and best practices.

Duration

40 Training hours; daily from 9:00 to 5:00

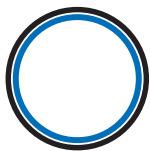
Course Outline:

- * Project Management Introduction
- * Start Right
- * The never ending Scope creep!
- * The most Common mistakes in project management
- * Project Planning
- * Managing People
- * Gliding through the execution
- * Monitoring and Controlling
- * Project Closing Processes
- * Project Management Best Practices, Templates and other Resources

Trainer- Ms. Fairooz Al-Tamimi, PMP



- 20 years of experience as Projects Management Consultant, Trainer and Coach.
- Managed product development projects for international clients such as Apple Macintosh and Microsoft.
- Managed international, regional and local organizations and projects with King Abdullah bin Abdulaziz Public Education Development Project (Tatweer), The Arab Fund for Arts and Culture; The Jordanian National ICT Strategy Implementation PMO, Jordanian e-Government PMO.
- Established and managed national and large scale PMOs for key organizations in Jordan and the Region.
- Key contributor to international standards in the areas of Project Management, Business Process Management, and Software Engineering.
- Award winning published author, a columnist and a public speaker.
- President of the Association of BPM Professionals (ABPMP) - Jordan Chapter and a founder of the Project Management Institute (PMI)-Jordan Chapter.
- Formally educated and certified in Computer Engineering, Project Management (PMP), Strategy Management and Business Process Management.



CIRCUM

For more information about this course or to register, please contact us at :-

Phone : +962 6 55 27 27 0

Mobile : +962 79 55 89 510

Fax : +962 6 551 9917

E-mail : training@circumcorp.com

www.circumcorp.com